



# Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP  
Telephone 01572 722577 Email: [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

Ladies and Gentlemen,

A meeting of the **SCHOOLS' FORUM** will be held via Zoom - <https://us06web.zoom.us/j/81436021541> on **Thursday, 16th March, 2023** commencing at **4.00 pm** when it is hoped you will be able to attend.

Yours faithfully

Mark Andrews  
**Chief Executive**

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at [www.rutland.gov.uk/my-council/have-your-say/](http://www.rutland.gov.uk/my-council/have-your-say/)

## **A G E N D A**

### **1) WELCOME AND APOLOGIES**

### **2) MINUTES AND ACTIONS FROM THE PREVIOUS MEETING**

To confirm the minutes and update the actions of the meeting of the Schools' Forum held on the 8<sup>th</sup> December 2022.

#### **SUMMARY OF ACTIONS FROM THE PREVIOUS MEETING**

<b>No.</b>	<b>Ref.</b>	<b>Action</b>	<b>Person</b>
<b>1.</b>	<b>5</b>	That Ben Solly and Sharon Milner would attend the meeting of the Collaboration Group on Tuesday, 17th January 2023, 10.00 – 2.00 at the Wisteria Hotel, Oakham to brief them on the provision of SEND and the EHCP banding	<b>Ben Solly and Sharon Milner</b>
<b>2.</b>	<b>6</b>	That the Early Years DfE representative should attend a meeting of the Early Years Working Group – date to be confirmed.	<b>Gill Curtis and Jo Ward</b>

**3) FINANCE UPDATE**

To receive a report from Andrew Merry, Finance Manager  
[ITEM FOR INFORMATION]

(15 MINUTES)

(Pages 11 - 12)

**4) SEND RECOVERY PLAN**

To receive a report from Louise Crookenden-Johnson, SEND Capital  
Programme Manager  
[ITEM FOR INFORMATION]

(10 MINUTES)

(Pages 13 - 20)

**5) EARLY YEARS WORKING GROUP**

To receive an update from Mrs K Pullan or Mrs J Ward, representatives of the  
Private, Voluntary and Independent (PVI) Early Years.  
[ITEM FOR INFORMATION]

(5 MINUTES)

**6) PUPIL PLACE PLANNING**

A. ANNUAL SCAP RETURN

To receive a report from David Wylie, Business Intelligence Officer.  
[ITEM FOR INFORMATION]

(15 MINS)

(Pages 21 - 36)

**7) DELIVERING BETTER VALUE PROGRAMME**

To receive a verbal update from Dawn Godfrey, Strategic Director of Children  
and Families  
[ITEM FOR INFORMATION]

(10 MINUTES)

(Pages 37 - 38)

**8) PARENT CARER VOICE COLLABORATIVE GROUP**

To receive a verbal update from Ben Solly and Sharon Milner regarding  
feedback from the collaborative group meeting held on the 17<sup>th</sup> January 2023  
and the discussion regarding EHCP banding.  
[ITEM FOR INFORMATION]

(5 MINUTES)

**9) FORWARD PLAN FOR 2022/23**

To review and approve the proposed Forward Plan  
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 39 - 40)

## 10) ANY URGENT BUSINESS

(5 MINUTES FOR FINAL AGENDA ITEMS)

## 11) MEETING DATES

- Thursday, 22<sup>nd</sup> June 2023, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/86101580093>

The School and Early Years Finance (England) Regulations 2021 amended The Schools Forums (England) (Coronavirus) (Amendment) Regulations 2020 to make permanent provisions to enable schools' forum meetings to be held remotely. This includes (but is not limited to) telephone conferencing, video conferencing, live webcast and live interactive streaming. Where a schools' forum decides to hold a public meeting by remote means only, the forum should provide support or make alternative arrangements so that any interested parties who do not have telephone or online access can attend virtual meetings.

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## DISTRIBUTION

### MEMBERS OF THE SCHOOLS' FORUM:

Name	Representing
Mr B Solly (CHAIR)	Academies
Mrs A Chambers	Academies
Mr S Cox (VICE CHAIR)	Special Schools
Mr P French	Dioceses
VACANT	Post 16 Provision
Mrs S Milner	Academies
Mr G Morphus	Trade Unions
Mrs K Pullan	Private, Voluntary & Independent (PVI) Early Years
Mr C Smith	Academies
Mrs F Wilce	Maintained Schools
Mr S Williams	Academies
VACANT	Academies (Governors)

### DEPUTIES:

Name	Representing
Mr A Menzies	Dioceses
Mrs K Smith	Special Schools
Mrs J Ward	Private, Voluntary & Independent (PVI) Early Years

VACANT	Trade Unions
VACANT	Academies
VACANT	Post 16 Provision
VACANT	Maintained Schools
VACANT	Academies (Governors)

**OFFICERS:**

Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
Gill Curtis	Head of Learning and Skills, RCC
Bernadette Caffrey	Head of Early Help, SEND and Inclusion, RCC
Andrew Merry	Finance Manager, RCC
Louise Crookenden- Johnson	SEND Capital Programme Manager, RCC
Jane Narey (CLERK)	Scrutiny Officer

**ATTENDEES:**

Councillor D Wilby	Portfolio Holder for Education and Children's Services
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